**Report on International Union meeting attendance**

**About the report**

Please submit with this report an invoice from your institution for your meeting expenses up to a maximum of $3,000 (GST exclusive).

Note that support for participation in international science fora and unions is funded through Catalyst: Influence. For your information, the criteria for participation in Catalyst: Influence has been included in appendix 1.

**1. Participating delegate details:**

|  |  |
| --- | --- |
| Name |  |
| International Union represented  |  |

**2. Meeting Details:**

|  |  |
| --- | --- |
| Meeting Title |  |
| Meeting Venue |  |
| Host institution(s) |  |
| Date(s) of Meeting |  |
| Approximate number of participants |  |

**3. Meeting outcomes**

3.1. *Please comment on the direction/objectives of the international union and major discussion points of the meeting*

**4. New Zealand relevance**

4.1. *Please list New Zealanders involved in the International Union committee, sub-committees or other*

*Union activities, and their role(s)*

4.2 *Please outline current and new International Union issues or opportunities of particular relevance to the*

*New Zealand research sector*

*4.3 Please comment on how these activities have been/will be communicated to the relevant New Zealand research community?*

***5. Any other comments***

*Feel free to add any additional comments related to the meeting attendance that you would like to share with the Society, MBIE, and/or the research community (if applicable). You are also welcome to comment on how the meeting activities/outcomes align with the Catalyst: Influence criteria.*

**Appendix 1: Assessment criteria for Catalyst: Influence**

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| --- |
| **Description**Supports New Zealand science sector participation in and membership of key international science fora and targeted engagement that cannot be supported through other means. |
| **Objectives*** To influence the directions of global and international research agendas to better align with New Zealand needs.
* To increase the profile of New Zealand Science and Innovation and our ability to contribute to global science challenges.
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| **Criteria:** | **Measured by:** |
| 1. The activity will provide New Zealand with an opportunity for genuine and substantive influence on the global research agenda for New Zealand’s benefit
 | * Proposed engagements or activities involve recognised global science and innovation leaders, the connections with whom could benefit New Zealand in a substantive manner.
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| 1. The activity will lead to a greater profile for New Zealand S&I, or to not participate would be substantially detrimental to New Zealand’s reputation and science and innovation interests
 | * Demonstration of how the activity will advance New Zealand’s reputation as a producer of high quality science, or open new opportunities for collaboration in strategically important fields;
* A follow-up plan to leverage off the opportunities created through the proposed engagement clearly outlined; and/or
* Ability to articulate and represent what the New Zealand science sector has to offer to international researchers, with a view to creating potential partnerships, or cementing New Zealand’s involvement in the activity, over the long-term.
 |
| 1. The participant(s) have the skills and status to contribute in an effective manner at an international level
 | * The participant has identified or has the ability to identify science and innovation opportunities of which the New Zealand science community can take advantage through the proposed engagements or activities;
* The participant has the willingness and ability to disseminate or share new networks and knowledge gained from the funded engagement with relevant New Zealand organisations and individuals;
* Track record of the participant in an international setting, including reputation and recognition amongst international peers;
* The participant has the abilities and skills to effectively influence the agenda, direction and scope of international research in relevant fields to advance New Zealand’s interest through the funded activities.
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